

Classroom Expectations (published for pupils in the Calendar)

Classrooms (including laboratories, workshops, sports hall and swimming pool) are your places of work. Just as in any office or factory, we must have clearly understood rules and expectations to allow everyone to work successfully, safely and enjoyably.

At the start of lessons

1. Be punctual.
2. Enter rooms sensibly and go directly to your workplace.
3. Take out books, pens and equipment so as to be ready for the lesson.
4. Put any bags and cases away.

During lessons

1. You must have pen, pencil, ruler, diary and any books, folders or equipment needed.
2. When anyone is talking to the whole class, you should remain silent and concentrate. If the class is asked a question, put up your hand to answer. Do not call out (unless you are asked for quick ideas).
4. You are expected to work sensibly with your classmates: do not distract or annoy them.
5. At the beginning of a lesson you should stand up when a teacher enters the room. You should also stand up whenever the Headmistress or any visitor enters the room.
6. Homework must be recorded in your diary.
7. Eating, drinking and chewing are not allowed.
8. Personal stereos, radios and other distractions are not allowed: they will be confiscated.

At the end of lessons

1. The bell and the clock are not signals for you: they are for the information of the teacher.
2. You do not begin to pack away until your teacher gives the instruction to do so.
3. When told, you should push chairs under the tables and quietly leave the room.
4. You should pick up any litter and put it in the bin.

Outside lessons

1. You must ensure that at all times the rooms are tidy and litter free.
2. You must leave the furniture and equipment alone unless you have been instructed otherwise by a teacher.

Finally and most importantly

Teachers are in the positions of parents/guardians whilst you are in school or under College discipline. This means that any request from a teacher should be carried out at once and without argument. At all times you must respect others: there is no excuse for rudeness, disrespect or insolence.